**BAAS Departmental Meeting, September 21, 2015**

PRESENT: Blount, Lair, Lancaster, Oh, Moler, Sadler, Taggart

1. Theresa’s report on student survey of 8-week session interest:

218 students took the survey.

1 Highly likely = 136 (62.39%)

2 = 34 (15.6%)

3 = 25 (11.47%)

4 = 12 (5.5%)

5 Highly unlikely = 11 (5.05%)

* 1. The results of this quick survey were strongly indicative of a high level of student interest in accelerated 8-week sessions. We agree to pilot these sessions for the spring 2016 semester as follows:

1st 8 weeks: BAAS 444, BAAS 409, BGS 403

2nd 8 weeks: BAAS 409, BAAS 350

1. Advising Responsibilities *f*(15 hour workloads, new curriculum).
   1. Grady and Misty discussed our desire to move to single point advising to be handled by Misty. In addition, Mist will arrange a formal training session with the goal of training all of us in general, but one primary backup in particular.
2. IT 303 scheduling (Tina/Annette/Eddie)
   1. Eddie explained Engineering will be submitting the paperwork to change the title of IT 303 to *Technical Communication*, and that that Perry Moler will be the primary faculty. He will meet with Annette this week to align the Student Learning Outcomes. Annette will get any revisions to Grady for inclusion in our 2015-16 IE Plan.
   2. In our revised curriculum we will be offering two Tech Management classes; 303 and 350. This will require on-line sections for us to teach.
   3. Grady and Eddie discussed the logistics of BAAS becoming a feeder for the TMGT M.S. program.